Fire Protection Specialist

Washington Headquarters Services

1 vacancy in the following location:

- Adams County, PA

Work Schedule is Full Time - Permanent

Opened Tuesday 6/7/2016 (7 day(s) ago)

Closes Tuesday 6/21/2016 (7 day(s) away)

- Salary Range
  $58,844.00 to $76,498.00 / Per Year

- Series & Grade
  GS-0081-10/10

- Promotion Potential
  10

- Supervisory Status
  No

- Who May Apply
  US Citizens and Status Candidates

- Control Number
  441166800

- Job Announcement Number
  WHS-16-1720403-B

Job Description

Job Summary
This position has a maximum entry age of 37 years old for Primary Firefighter positions. Individuals who are past the maximum entry age limit, but previously served in a Firefighter position, may be reinstated. You MUST provide documentation to show that you meet the age restriction. Age restriction does not apply to veterans.

IMPORTANT NOTICE TO VETERANS CLAIMING PREFERENCE: PLEASE REFER TO THE OTHER INFORMATION SECTION FOR UPDATED INFORMATION ON VETERANS PREFERENCE CRITERIA.

Mission Statement
This position is located at Raven Rock Mountain Complex (RRMC) Installation in Adams County, PA.

If you are applying through Merit procedures, the following information applies to you:

Employees Serviced by DLA: Civilian Federal employees who receive human resources servicing through the Defense Logistics Agency DO NOT need to submit supporting documentation if applying through merit promotion. Your record in Electronic Official Personnel Folder (eOPF) will be used to verify your eligibility. It is your responsibility to ensure the required documents are in your eOPF for verification purposes. If your documents are not in eOPF, you must submit them to the announcement you are applying for at time of application. Failure to submit all of the documents on time will result in automatic disqualification.

All current and former Federal employees must submit a copy of your latest SF-50 showing your tenure, grade and step, and type of position occupied (i.e., Excepted or Competitive).

WHO MAY BE CONSIDERED: This announcement is open to: Current or Former Permanent Civilian Federal Employees in the Competitive Service; Displaced employees (Interagency Career Transition Assistance Plan - ICTAP eligible) within the Local Commuting Area; and individuals eligible for the following Special Appointing Authorities approved by the Office of Personnel Management (OPM): Veterans with a disability rating of 30% or more, Veterans Employment Opportunities Act (VEOA) Eligible Veterans and Individuals with Disabilities. (Click on the links for more information regarding eligibility for these special appointment authorities: http://archive.opm.gov/staffingPortal/Vetguide.asp#6 or www.opm.gov/disability.)
If you are applying through Delegated Examining Unit (DEU) procedures, the following information applies to you:

**WHO MAY BE CONSIDERED:** This announcement is open to: All U.S. Citizens

**Duties**

As a Fire Protection Specialist you will be responsible for the following duties:

- Develop and oversee fire hazard inspections, reviewing plans, including new construction and renovation projects
- Conduct physical inspections of large, complex and highly fire prone mission related facilities
- Researches and studies manuals, fire code, and manufacturer's information to identify fire characteristic in order to develop fire prevention practices reduce or eliminate risk
- Coordinate, schedule, and oversee a variety of installed fire alarm and fixed protection systems including automatic hear and smoke detection, dry chemical and clean agent extinguishing systems.
- Deny or permit special work projects based on determining that fire hazards either exit if have been eliminated
- Review work requests involving alteration and extension of existing facilities
- Write report and/or articles on fire prevention projects
- Develop special educational materials and programs for the building coordinators
- Provide assistance and educational materials for personnel
- Respond to fire and rescue incidents
- Serve as certified a Hazardous Material Technician
- Respond to medical emergencies, motor vehicle collisions, industrial/construction accidents, trauma and other emergencies involving, injury, illnesses, or disease

**Travel Required**

- Occasional Travel
- As required by the duties of the position.

**Relocation Authorized**

- No

**Job Requirements**

**Key Requirements**

- Must be a U.S. Citizen.
- Application materials must be received by 11:59PM EST on the closing date.
• This is a drug testing designated position.

Qualifications

The experience described in your resume will be evaluated and screened from the Office of Personnel Management's (OPMs) basic qualifications requirements. See: https://www.opm.gov/policy-data-oversight/classification-qualifications/general-schedule-qualification-standards/0000/fire-protection-and-prevention-series-0081/ for OPM qualification standards, competencies and specialized experience needed to perform the duties of the position as described in the MAJOR DUTIES and QUALIFICATIONS sections of this announcement by Tuesday, June 21, 2016.

You must have one year Specialized Experience equivalent to the GS-09 level in the Federal service (experience may have been gained in the private/military sector) giving the particular knowledge, skills and abilities to perform successfully the duties of the position, and that is typically in or related to the work of the position. Experience must be reflected in your resume. Specialized experience required for this position is:

• Develop comprehensive fire prevention training, safety, and hazardous material handling program for fire protection and prevention personnel
• Inspect new construction and renovation projects for compliance with established fire prevention standards, procedures, techniques, and local, state and federal fire prevention regulations
• Develop fire prevention and awareness of fire hazards programs
• Operate as a fully trained member of a firefighting crew engaged in the protection of life and property

Specifically you will be evaluated on the following competencies:

1. Knowledge of the fire protection and fire safety principles
2. Knowledge of building construction, planning, fire codes and egress standards
3. Knowledge of prevention and protection methods in order to recommend improvements to reduce or eliminate fire hazards
4. Ability to communicate orally and in writing

Time-in-Grade Requirements: Federal employees must meet time-in-grade requirements for merit promotion consideration. Time-in-grade is the 52-week requirement Federal employees in competitive service, General Schedule (GS) positions at GS-5 and above must serve before they are eligible for promotion (advancement) to the next grade level. Applicants must meet eligibility requirements including time-in-grade, time-after-competitive appointment, minimum qualifications, and any other regulatory requirements by the closing date of this announcement: Tuesday, June 21, 2016

Substitution of education may not be used in lieu of specialized experience for this grade level.
PHYSICAL DEMANDS: This work requires considerable and strenuous physical exertion, including climbing ladders, lifting heavy objects over fifty pounds, and crouching or crawling in restricted areas.

WORK ENVIRONMENT: Special precautions are used to mitigate the moderate risks or discomfort related to the position. Working in construction and industrial areas that include tight/restricted spaces, moving parts and machinery, irritants, chemicals and other hazards requires the use of protective clothing and equipment. Foot, head, eye and ear protection, mask, gloves and safety vest are examples.

WORK SCHEDULE: Full Time This position works a 60-hour week (120 hours bi-weekly). The employee is required to work one 24-hour shift per week (60 hour total work week) as part of fire department manning. Firefighting is arduous duty and employee must be physically fit and mentally alert at all times. Firefighters are exposed to inherent dangers involved in fighting all type fires, such as toxics, acids, propellants, gases etc.

OVERTIME: Occasionally

TOUR OF DUTY: Flexible

RECRUITMENT INCENTIVES: Not Authorized

FAIR LABOR STANDARDS ACT (FLSA): Non-Exempt

FINANCIAL DISCLOSURE: Required/Not Required

TELEWORK ELIGIBILITY: This position is not eligible for telework

SELECTIVE SERVICE REQUIREMENT: Please visit https://www.sss.gov for more information.


Other Notes:
Delegated Examining -Additional vacancies may be filled from this announcement upon its closing for up to 90 days.

Will be required to maintain a valid State Drivers Licenses as well as a Government Drivers License.

Employee requires to pass a pre-employment medical screening and pass annual medical screening.

This position has been designated as Emergency Essential. The position cannot be vacated during war of national emergency without seriously impairing the mission.

Employee must obtain and maintain the following certifications:

- DoD Fire Inspector I and II
- Fire Officer I
- Firefighter I and II
- DoD Hazardous Materials Technician
- Hazardous Materials Incident Commander
- DoD Fire Instructor I and II
- MD, PA, or National EMT-B and CPR/AED

All applicants must meet qualifications and eligibility criteria by the closing date of the announcement.

Security Clearance

Top Secret

Additional Information

What To Expect Next

Once you successfully complete the application process, you will receive a notification of receipt. Your application package will be reviewed to ensure you meet the basic eligibility and qualifications requirements, and you will receive a notification. A review will be made of your online questionnaire and the documentation you submitted to support your responses. A list of qualified applicants will be created and sent to the selecting official. All applicants reviewed and/or referred will receive a notification letter.

The selecting official may choose to conduct interviews, and once the selection is made, you will receive a notification of the decision.

BENEFITS

The Federal government offers a number of exceptional benefits to its employees. The following Web address is provided for your reference to explore the major benefits offered to most Federal employees: https://help.usajobs.gov/index.php/Pay_and_Benefits

Other Information

Please review the General Application Information and Definitions at:
IMPORTANT NOTICE TO VETERANS: The Office of Personnel Management has published the end date for Operation Iraqi Freedom (OIF) as August 31, 2010. To receive veterans' preference for service during the Enduring Freedom/Iraqi Freedom era, you must have served for more than 180 days between September 11, 2001 and August 31, 2010 OR be in receipt of a campaign badge or expeditionary medal. The updated CFR language is available at: http://www.ecfr.gov/cgi-bin/text-idx?rgn=div5;node=5%3A1.0.1.2.20. Other qualifying eligibility for preference (e.g., disability) remains unchanged.

Reasonable Accommodation: Washington Headquarters Services (WHS) provides reasonable accommodations to applicants with disabilities. WHS job applicants requiring reasonable accommodation for any part of the application and hiring process should request accommodation(s) from the WHS Reasonable Accommodation Program Manager. For more information see "Reasonable Accommodations" at http://www.whs.mil/our-services/people-services Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

*NOTE: If you submit a resume but no questionnaire, you cannot be considered for the position. If you submit a questionnaire but no resume, you cannot be considered for the position. Your application will be appropriately documented and you will be removed from further competition against this announcement.

*NOTE: Declining to be interviewed or failure to report for a scheduled interview will be considered as a declination for further consideration for employment against this vacancy.

This announcement may be used to fill additional vacancies.

How to Apply

To apply for this position, you must provide a complete Application Package as described in REQUIRED DOCUMENTS.

Click ‘Apply Online’ to create an account or log in to your existing USAJOBS account.
1. Follow the prompts to complete the assessment questionnaire and upload required documents.
2. Please ensure you click the Submit My Answers button to submit your application.
3. Applications must be received by the closing date of the announcement to receive consideration.

To review the status of an application through USAJOBS:

1. Log into your USAJOBS account
2. Click Application Status within your profile to expand your application
3. Locate the job announcement and click the more information link under the Status column for this position. You will be routed to Application Manager. The Details tab displays by default. The Details tab displays comprehensive information about the selected Application Package.
including: assessment(s) and the status, supporting documents and their status, correspondence sent to you by the hiring agency, and your application processing status.

To fax supporting documents you are unable to upload, complete this cover page http://staffing.opm.gov/pdf/usascover.pdf. Fax your documents to 1-478-757-3144. You are highly encouraged to submit your application package and complete your assessment questionnaire on-line.

If you cannot apply online:

1. Click to view and print the assessment questionnaire View Occupational Questionnaire: View Occupational Questionnaire
2. Print this 1203FX form to provide your response to the assessment questionnaire http://www.opm.gov/Forms/pdf_fill/OPM1203fx.pdf
3. Fax the completed 1203FX form along with any supporting documents to 1-478-757-3144. Your 1203FX will serve as a cover page for your fax transmission.

How You Will Be Evaluated

Best Qualified: Candidates who possess experience that substantially exceeds the minimum qualifications of the position, including all selective placement factors and appropriate qualify ranking factor(s). Candidates are highly proficient in all of the job requirements and can perform effectively in the position almost immediately or within a minimum amount of training and/or orientation.

Highly Qualified: The next lower category for candidates that meet the minimum qualification of the position and are proficient in most, but not all, of the requirements of the position. Candidates may require minimum training and/or orientation in order to perform the duties of the position.

Qualified: This lowest category will be used for those candidates that meet the minimum qualifications of the position and are proficient in some, but not all, of the requirements of the position. Candidates may require extensive training and/or orientation in order to satisfactorily perform the duties of the position.


Names of the candidates in the Best Qualified category will be sent first to the hiring manager for employment consideration. Applicants in other categories will be referred in accordance with category rating procedures.
Required Documents

Please review the General Application Information and Definitions at:

Résumé: If multiple resumes are submitted by an applicant, only the last resume submitted will be reviewed for the qualifications and referred for selection consideration if eligible.

Assessment Questionnaire

Additional documents you may be required to submit vary based on what authority you are using to apply (i.e., applying for one of the categories such as a veteran, a current or former permanent Federal employee, ICTAP, etc.).

PLEASE REVIEW the following LINK for additional documents you need to provide.

If selected, additional documentation may be required prior to appointment.

Department of Defense

Washington Headquarters Services

Raven Rock Mountain Complex

Contact

WHS HR Servicing Team
Phone: (614)692-0252
(800) 750-0750
Email: DHRS-DWHS@DLA.MIL

Address

Washington Headquarters Services
Human Resources Directorate
4800 Mark Center Drive
Alexandria
VA

(614)693-1689