BACKGROUND

The Los Angeles Fire Department (LAFD) is a full spectrum life-safety agency that protects the more than four million people who live, work, and play in America’s second largest city. It is the mission of the LAFD to preserve life and property, promote public safety and foster economic growth through leadership, management and actions, as an all risk life safety response provider. The individual contributions of our employees have earned the LAFD a reputation as a global industry leader that is at the forefront of innovation within the fire service.

The LAFD will fill the Fire Protection Engineering Associate position with an emergency appointment. An emergency appointment is not a regular appointment. It is a temporary appointment, contingent upon approval from the City’s Personnel Department, that may be filled up to a maximum of one year or until an eligible list is established (City Charter Section 1013). Your employment will either terminate at the end of the emergency appointment (unless you are appointed from an eligible list), or may be terminated at any time, for any reason, while you are on emergency appointment.

The LAFD intends to request a Civil Service (CS) examination for this position within the one year period. The selected candidate will need to compete in the CS process and score sufficiently high enough to receive a regular appointment. To qualify for the CS testing process, your application must clearly demonstrate that you meet the requirements stated in the job bulletin.

A complete description of duties will be provided to interested candidates.

RESPONSIBILITIES

The FPEA works under the direct supervision of a Fire Protection Engineer in the Fire Prevention and Public Safety Bureau, and is responsible for Fire and Life Safety Plan Review and the issuance of Fire Permits in the City of Los Angeles. A brief description of some of the duties are, but not limited to:

- Review architectural plans and fire alarm plans, and provide support and consultation for engineers, architects, contractors, and building owners.
- Providing preliminary technical guidance and options regarding difficult and complex Building Codes, as well as City and State Fire Code issues.
- Making final determinations and subsequent resolutions for City and State Fire Code issues where interpretations are necessary during the design stage and plan check process.

REQUIREMENTS

Fire Protection Engineering Associate I

- Graduation from a recognized four-year college or university with a degree in engineering; or
• Possession of a valid Engineer-in-Training Certificate recognized by the California State Board of Registration for Professional Engineers.

**Fire Protection Engineering Associate II**

• Graduation from a recognized four-year college or university with a degree in engineering; or Possession of a valid Engineer-in-Training Certificate recognized by the California State Board of Registration for Professional Engineers; and
• Minimum two years experience at the level of a Fire Protection Engineering Associate I; and
• Experience in Fire Protection Engineering especially desired.

**TO APPLY**

**Electronic submittals are required.** City application can be downloaded from the Personnel Department’s website: [http://per.lacity.org/appform.htm](http://per.lacity.org/appform.htm)

Interested candidates should immediately submit a resume detailing applicable background and work experience (including specific course work that is required), a City application, a cover letter of interest and three (3) work-related references (include name, job title, affiliation and telephone number) to:

Los Angeles Fire Department  
Personnel Services Section  
Email: [lafdpersonnel@lacity.org](mailto:lafdpersonnel@lacity.org)

**APPLICATION DEADLINE**

The filing period may close at any time.

Submit City Application for Employment Form PDR – (Rev. 6/2004) and resume via email to [lafdpersonnel@lacity.org](mailto:lafdpersonnel@lacity.org) or fax (213) 978-3618. Application can be assessed at [http://per.lacity.org/Application.pdf](http://per.lacity.org/Application.pdf).

Appointments are subject to background review and clearance.

Questions can be directed to Marc Magallanes at [Marc.Magallanes@lacity.org](mailto:Marc.Magallanes@lacity.org) or (213) 978-3766

Only the most qualified candidates will be invited to a panel interview for further evaluation.

*The City of Los Angeles is an Equal Employment Opportunity Employer*