Student Trainee (Fire Protection Technician)

DEPARTMENT OF THE INTERIOR
National Park Service

Overview

Open & closing dates
12/01/2017 to 12/31/2017

Salary
$25,514 to $33,164 per year

Pay scale & grade
GS 4

Work schedule
Full-Time - Summer NTE 400 hrs

Appointment type
Internships
Location

Location Negotiable After Selection, United States
Many vacancies

Relocation expenses reimbursed
No

This job is open to

Students & recent graduates

Announcement number
WO-1614-FIRE-18-10074950-DE

Control number
484835400

Duties

Summary

The National Park Service (NPS) Structural Fire Internship Program provides students enrolled in a Fire Protection Engineering, Fire Science, Fire Training, or related program an opportunity to gain practical work and explore Federal careers while still in school. This program is a component of the National Park Service's Pathways Internship Program, which is designed to prepare you for a career as a Fire Protection Specialist in the Federal service. You will assist Fire Protection Specialists in establishing structural
fire protection codes and standards, gaining practical experience supporting park efforts to establish and maintain an effective structural fire prevention program reducing the risks of death, injury, and lost buildings.

The internship position may be located in any National Park Service site in the United States. Many National Park Service sites are located in remote areas with limited amenities; however, many locations are near cities and urban areas with full services. The location for this position will be known by the time the job offer is made.

The hours for this position may be extended through the entire summer months, based on the position requirements at the various work sites, and applicant availability. While not expected, this position may also be extended into the school year, again based on program needs, and applicant availability.

Please visit find a park for additional park information.

These positions are being filled under the Pathways Internship Program which is designed to provide students enrolled in a wide variety of educational institutions, from high school to graduate level, with paid work opportunities in agencies to explore Federal careers while still in school. To review eligibility requirements for the Pathways Internship Program, please click here.

Travel, transportation, and relocation expenses will not be paid. All travel, transportation, and relocation expenses associated with reporting for duty in this position will be the sole responsibility of the selected employee.

Learn more about this agency

Responsibilities

Your duties will be focused on fire inspection programs: identifying occupancy types; developing evacuation plans for buildings; testing and using portable fire extinguishers; assisting in visual inspections on alarms; sprinklers, and other fire protection devices. Receive formal and on-the-job instruction and training designed to familiarize students with functions and operations of the organization, and to provide experience in the practical application of basic fire protection engineering and /or architecture technical techniques and concepts associated with structural fire responsibilities. Assignments are designed to provide experience in the application of principles, procedures, and work techniques to actual operating situations. Research technical reports or other documents...
to obtain information for higher graded technicians or professionals. Assist in the
preparation of graphs, charts or tables, applying basic formulas to routine calculations,
for use by others. You may also be required to draft text for inclusion in documents.

**Travel Required**

Not required

<table>
<thead>
<tr>
<th>Supervisory status</th>
<th>Promotion Potential</th>
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<td>No</td>
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**Who May Apply**

This job is open to...

Pathways Internship Eligibles

*Questions? This job is open to 1 group.*

**Job family (Series)**

0099 General Student Trainee

**Requirements**

**Conditions of Employment**

- U.S. Citizenship required.

- Appointment subject to background investigation and favorable adjudication.

- Meet Selective Service Registration Act requirement for males.

- You must continue to meet program requirements throughout employment.
Selectee will be required to participate in the Direct Deposit Electronics Funds Transfer Program.

Pathways participant agreement is required.

This position has a mixed work schedule based on the varying workload, and your work schedule is subject to change from part-time to full-time to on-call as workload dictates.

The entire period served under the Intern Program counts as a trial period.

Applicants must be at least (1) 18 years old or (2) at least 16 years old and: (a) Have graduated from high school or been awarded a certificate equivalent to graduating from high school; or (b) Have completed a formal vocational training program; or (c) Have received a statement from school authorities agreeing with their preference for employment rather than continuing their education; or (d) Be currently enrolled in a secondary school and either work only during school vacation periods or work part-time during the school year under a formal student employment program.

Qualifications

ALL applicants must meet basic program, education, and experience requirements as indicated below, by the end of the spring 2018 semester, or at the start of the summer employment period, whichever comes first.

You must have one year equivalent to the GS-3 level in Federal service which includes the following: (1) controlling or extinguishing fires in a formal firefighting capacity (2) rescue operations, (3) detection, reduction or elimination of potential fire hazards; (4) operation of fire communications equipment; (5) controlling hazardous materials incidents and/or (6) developing, implementing, or providing training in fire protection and prevention.

OR

Successful completion of a 2 year course of study in an accredited college or university in Fire Protection Engineering, Fire Engineering, Fire Science, Fire Training or other related fields.

Program Requirements: You must be accepted for enrollment and/or attending college
or other technical certification program to be eligible for consideration as a Pathways Intern. Your program and institution must be accredited by the Department of Education, and you must be enrolled, or accepted for enrollment, on a full or half-time basis. You must be a degree seeking student and be in good academic standing. You are required to submit proof of the same.

Special Provisions for Interns with Previous Related Education or Experience:
Previous education and/or experience may be evaluated to determine if it can be substituted for the qualification requirements mentioned above. You must have one year equivalent to the GS-3 Level in Federal service which includes the following: (1) controlling or extinguishing fires in a formal firefighting capacity (2) rescue operations, (3) detection, reduction or elimination of potential fire hazards; (4) operation of fire communications equipment; (5) controlling hazardous materials incidents and/or (6) developing, implementing, or providing training in fire protection and prevention. OR Successful completion of a 2 year course of study in an accredited college or university in Fire Protection Engineering, Fire Science, Fire Training, Fire Engineering, or other related fields.

You may also qualify at the grade 4 level by education, experience or, a combination of the two. The information provided above is a summary of the OPM qualification standards. More information may be obtained at https://www.opm.gov/policy-data-oversight/classification-qualifications/general-schedule-qualification-standards

All qualification requirements must be satisfied by the end of the spring 2018 semester, or at the start of the summer employment period, whichever comes first.

Volunteer Experience: Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community, student, social). Volunteer work helps build critical competencies, knowledge, and skills and can provide valuable training and experience that translates directly to paid employment. You will receive credit for all qualifying experience, including volunteer experience.

You must include months, years and hours per week worked to receive credit for your work and/or volunteer experience. One year of specialized experience is equivalent to 12 months at 40 hours per week. Part-time hours are prorated. You will not receive any credit for experience that does not indicate exact hours per week or is listed as "varies".
Education

**Educational Requirements:** You must be majoring in Fire Protection Engineering, Fire Science, Fire Training, Fire Engineering, or other related fields. Education must have been obtained from an accredited institution recognized by the U.S. Department of Education.

To qualify based on education, you must submit a legible copy of transcripts from an accredited institution with your name, school name, credit hours, course level, major(s), and grade-point average or class ranking. Transcripts do not need to be official, but if you are selected for this position and you used your education to qualify, you must provide official transcripts before you begin work.

You will NOT be considered under Pathways unless you provide supporting information from your school. Documentation may be provided in letter format from your academic advisor, school counselor, admission office, etc. to prove enrollment OR it may be provided in the form of several official documents from your school such as a copy of your official transcripts and a copy of your class schedule for next semester. Copies of documents from your school website are acceptable if they contain all relevant information as listed above. Letters from advisors or other school officials must be on school letterhead.

If you are using education completed in foreign colleges or universities to meet qualification requirements, you must show that your education credentials have been evaluated by a private organization that specializes in interpretation of foreign education programs and such education has been deemed equivalent to that gained in an accredited U.S. education program; or full credit has been given for the courses at a U.S. accredited college or university.

**Additional information**

1. Information on salary setting: The pay rate listed under salary range does not include locality pay and will be adjusted depending on geographic assignment.

2. Housing will be provided at little cost, as available by locations.

Read more

How You Will Be Evaluated
You will be evaluated for this job based on how well you meet the qualifications above. Once the application process is complete, a review of your resume and supporting documentation will be made to ensure you meet the eligibility requirements and the qualifications above.

**Background checks and security clearance**

**Security clearance**

**Q - Nonsensitive**

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**Required Documents**

The following documents are required and must be submitted by 11:59 PM (EST) on 12/31/2017:

1. **Resume** which includes a list of all significant jobs held and duties performed, with dates specified in month and year format, and, indicate hours worked per week. If military or civilian, please include your rank and/or grade.

2. A complete **Occupational Questionnaire**

3. **Other Supporting Documents**, if applicable, such as:

   - **Veterans Preference Documentation**:

     - If you are a **Discharged, Non-Disabled Veteran**, you must submit a copy of your DD-214 showing character of discharge (Member 4 copy), or other Documentation of Service and Separation under Honorable Conditions, as listed on the **SF15**. If you don't have your DD-214, you may request it after discharge from the **National Archives**.

     - If you are a **veteran within 120 days of discharge**, you must submit signed documentation from the Armed Forces certifying: 1) your expected release/retirement from active duty, 2) under honorable conditions, 3) your pay grade/rank/rate at time of discharge, 4) dates of active duty service, 5) any campaign or expeditionary medals received, & 6) dated within 120 days of your separation.
If you are a Disabled Veteran, Purple Heart Recipient, or Mother or Spouse of a Disabled or Deceased Veteran, you must submit all additional proof required by the SF15, and if applicable, a completed SF15. You may request a copy of your Department of Veterans Affairs letter from www.ebenefits.va.gov or call 1-800-827-1000 to establish proof of disability.

4. Documentation that you meet Selective Factors.

5. Student Documentation: College transcripts, or acceptance letter from school indicating enrollment of at least half time (if grades have not been posted).

Do not submit photographs with your application package. Documents with photographs may not be seen by hiring officials - you must remove your image from any badges, licenses, etc.

If you are relying on your education to meet qualification requirements:

Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications. Therefore, provide only the attendance and/or degrees from schools accredited by acrediting institutions recognized by the U.S. Department of Education.

Failure to provide all of the required information as stated in this vacancy announcement may result in an ineligible rating or may affect the overall rating.

Benefits

A career with the U.S. Government provides employees with a comprehensive benefits package. As a federal employee, you and your family will have access to a range of benefits that are designed to make your federal career very rewarding.

- Benefits for federal employees
- Healthcare insurance
- Pay and leave

Review our benefits
Eligibility for benefits depends on the type of position you hold and whether your position is full-time, part-time, or intermittent. Contact the hiring agency for more information on the specific benefits offered.

How to Apply

To apply for this position: You must complete the occupational questionnaire and submit the documentation specified in the Required Documents section below. To receive consideration, the complete application package must be submitted by 11:59 PM (EST) on 12/31/2017. We do not accept hard-copy or e-mail application.

Agency contact information

Makeba Coleman

Phone
(202) 354-1971

Email
makeba_coleman@nps.gov

Address
Student Fire Prevention Program
3833 South Development Ave
Boise, ID
US

Next steps

Once the Occupational Questionnaire is received you will receive acknowledgement that your submission was successful. If you are among the most qualified candidates and your name is referred to the hiring official, you may be contacted directly for a possible interview. You will be notified of the status of your Application Package at the time.
Fair & Transparent

The Federal hiring process is setup to be fair and transparent. Please read the following guidance.

Equal Employment Opportunity Policy

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service or any other non-merit factor.

Reasonable Accommodation Policy

Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application and hiring process should contact the hiring agency directly. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Legal and regulatory guidance

- Financial suitability
- Social security number request
- Privacy Act
- Signature and false statements
- Selective Service
- New employee probationary period